

**THE TORCH FOUNDATION**  
**CONVENTION GRANT APPLICATION FOR INDIVIDUALS**

(please print)

APPLICANT NAME \_\_\_\_\_

Address \_\_\_\_\_

City \_\_\_\_\_ State \_\_\_\_\_ Zip Code \_\_\_\_\_

Telephone \_\_\_\_\_ E-Mail \_\_\_\_\_

Member of the \_\_\_\_\_ Torch Club

1. When did you join your Torch Club? (month, year) \_\_\_\_\_

2. Had you been a member of another Torch Club previously? Yes / No

3. Have you ever attended a convention of the International Association of Torch Clubs (IATC)?  
\_\_\_\_\_ No \_\_\_\_\_ Yes Which one(s)? \_\_\_\_\_

4. Have you served or will you be serving as a club officer? What role(s) and when?  
\_\_\_\_\_  
\_\_\_\_\_

5. When was the last year your club was represented at an International Association of Torch Clubs Convention? \_\_\_\_\_

6. Are you willing to represent the club at convention as a delegate? \_\_\_\_\_ Yes \_\_\_\_\_ No

7. Will you agree to report on the convention happenings and your experiences to the next meeting of your club? \_\_\_\_\_ Yes \_\_\_\_\_ No

8. The grant does not cover travel expenses. To what extent will your club supplement the financial support provided in this grant by The Torch Foundation?

\_\_\_\_\_ Unknown

\_\_\_\_\_ No supplement

\_\_\_\_\_ Any amount the IATC subsidizes the local club for delegates

\_\_\_\_\_ Travel expenses

\_\_\_\_\_ Other, please explain: \_\_\_\_\_

9. Please provide a short discussion of why you would like to receive a Convention Grant and what you hope to gain from the experience. (attach if additional room needed)

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**CERTIFICATION**

I have read, understand, and agree to abide by the rules governing the Convention Grant Program of The Torch Foundation. I understand that the decision of the Torch Foundation Trustees is final.

(SIGNATURE)\_\_\_\_\_ (DATE)\_\_\_\_\_

**Rules of the Convention Grant Program**

1. Applications must be received by April 1. Send to Sue Breen-Held, President, Torch Foundation, 3213 Maish Ave. Des Moines, IA 50321 or to [sue.breen.held@gmail.com](mailto:sue.breen.held@gmail.com).
2. Grants are made in good faith that the grantee will attend the next Convention, if possible as a delegate of their local club.
3. Registration fees will be paid directly to the Convention on behalf of the grantee.
4. Lodging expenses are paid by the grantee, with reimbursement provided by the Torch Foundation upon receipt of a copy of the hotel folio. Lodging expenses include the cost of the room plus applicable taxes and fees. Lodging does not include food or other voluntary expenses incurred by the grantee.
5. Travel expenses are the responsibility of the grantee.
6. If the grantee is unable to attend the convention, she/he must notify the Torch Foundation as soon as practicable, so that the registration can be reassigned.
7. The grantee will present a report on their Convention experience to their local club at the first regular meeting after the Convention.
8. The grantee will provide comments and feedback to the Torch Foundation on their experience with the Convention Grant program and the Convention.
9. The grantee will agree to allow the Torch Foundation to use their names and images in future publicity for the Convention Grant program.
10. Falsehoods in the application process will result in forfeiture of the grant.