

THE TORCH FOUNDATION
CONVENTION GRANT APPLICATION FOR CLUBS

(please print)

TORCH CLUB: _____

CLUB OFFICER OR CONTACT PERSON AND TITLE:

Name _____ Title _____

Address _____

City _____ State _____ Zip Code _____

Telephone _____ E-Mail _____

NAME OF CLUB NOMINEE: _____

Address _____

City _____ State _____ Zip Code _____

Telephone _____ E-Mail _____

1. What was the last year your club was represented at an International Association of Torch Clubs (IATC) Convention? _____
2. Will the club nominee represent the club at convention as a delegate? ____Yes ____No
3. Has the nominee served or will serve as a club officer?
____No ____Yes What role(s) and when? _____

4. Is the club willing to submit a report on the convention happenings and their nominee's experience to The Torch Foundation? ____Yes ____No
5. The grant does not cover travel expenses. To what extent will your club supplement financial support provided in this grant by The Torch Foundation?
____ Unknown
____ No supplement
____ Any amount the IATC subsidizes the local club for delegates
____ Travel expenses

_____ Other, please explain (e. % of travel expenses or set dollar amount):_____

CERTIFICATION

On behalf of the club, I have read, understand, and agree to abide by the rules governing the Convention Grant Program of The Torch Foundation. I understand that the decision of the Torch Foundation Trustees is final.

(SIGNATURE)_____ (DATE)_____

Rules of the Convention Grant Program

1. Applications must be received by April 1. Send to Sue Breen-Held, President, Torch Foundation, 3213 Maish Ave. Des Moines, IA 50321 or to sue.breen.held@gmail.com.
2. Grants are made to a member of a club that has not been represented by a member at the preceding five conventions.
3. Grants are made in good faith that the grantee will attend the next Convention, if possible as a delegate of their local club.
4. Registration fees will be paid directly to the Convention on behalf of the grantee.
5. Lodging expenses are paid by the grantee, with reimbursement provided by the Torch Foundation upon receipt of a copy of the hotel folio. Lodging expenses include the cost of the room plus applicable taxes and fees. Lodging does not include food or other voluntary expenses incurred by the grantee.
6. Travel expenses are the responsibility of the grantee.
7. If the grantee is unable to attend the convention, she/he must notify the Torch Foundation as soon as practicable, so that the registration can be reassigned.
8. The grantee will present a report on their Convention experience to their local club at the first regular meeting after the Convention.
9. The grantee will provide comments and feedback to the Torch Foundation on their experience with the Convention Grant program and the Convention.
10. The applying Torch Club and the grantee will agree to allow the Torch Foundation to use their names and images in future publicity for the Convention Grant program.
11. Falsehoods in the application process will result in forfeiture of the grant.